



# Oconee County Environmental Health

P.O. Box 222, 1291 Greensboro Hwy. B101, Watkinsville, GA 30677  
Phone 706-769-7060 • Fax 706-310-3596



## Applying for a Residential Septic Tank Permit

1. An original, red-stamped level 3 OR 4 soil report is required for all lots. This soil report must be completed by a certified soil scientist/classifier. A [list of approved soil scientists/classifiers](#) is available at the Environmental Health Department or our website [www.oconeecounty.com](http://www.oconeecounty.com). For individual lots not located in a subdivision, a copy of the recorded final plat must also be submitted.
2. Complete a Septic application/Site Evaluation Request form. Include subdivision and lot number (if applicable) and draw house design with septic tank location. Stake out four corners of the proposed residence on the lot. (prior to submittal). Overgrown lots should be adequately cleared. Care must be taken to place soil boring location flags back to their original locations. You may be required to meet with the Environmental Health Specialist on the site to discuss house and septic tank location. No grading/digging is to be done on the lot as the grading will affect septic tank placement and void the soil survey. Please note additional structures such as swimming pools, circular drives, detached garage/ buildings, etc. must be shown on the site application. Projects NOT staked out prior to a site visit will be charged an additional Re-Inspection fee of \$250.00.
3. The fee for (1-4 bedrooms) is \$400.00  
The fee for (5 or more bedrooms) is \$450.00. The fee is for a site evaluation and for the final inspection of the septic tank system. The fees must be paid at the time of application submittal. **ALL FEES ARE NON-REFUNDABLE** once the review has begun.
4. The septic tank must be installed by an installer licensed by the State of Georgia. A list of State Certified septic tank installers is available at the Environmental Health Department or our website [www.oconeecounty.com](http://www.oconeecounty.com).
5. Approval or disapproval will be given within 20 business days after receipt of a completed application. A \$400.00 fee will expedite the process within 10 business days.
6. Applications will not be considered complete until all the pertinent conditions have been met. Please bear in mind engineered site plan lots may require additional time depending on the intricacies of the lot. All requests are processed on a first come, first served basis and will be completed as rapidly as possible.