



Oconee County Environmental Health

P.O. Box 222, 1291 Greensboro Hwy. B101, Watkinsville, GA 30677
Phone 706-769-7060 • Fax 706-310-3596



Applying for a Commercial Septic Tank Permit

1. An original, ink-stamped level 3 OR 4 soil report is required for all lots. This soil report must be completed by a certified soil classifier/scientist. A [list of approved soil classifiers/scientist](#) is available at the Environmental Health department or our website www.oconeecounty.com.
For individual lots not located in a subdivision, a copy of the recorded final plat must also be submitted.
2. Complete a [site approval form](#). Include subdivision and lot number (if applicable). Overgrown lots should be adequately cleared. You may be required to meet with the Environmental Health Specialist on the site to discuss building and septic tank location. No grading/digging is to be done on the lot as the grading will affect septic tank placement and void the soil survey.
3. A site plan is required for all commercial projects. Site plans must be designed by a registered engineer or land surveyor. Please refer to the handout “Site Plan Requirements” for more information on site plans.
4. Application fees are based on gallons per day. Please see the fee schedule on our website **ALL FEES ARE NON-REFUNDABLE** once review has begun.
5. The septic tank system must be installed by a contractor certified by the State of Georgia for commercial septic system installation. A list of installers is available at the Environmental Health office or the website.
6. Approval or disapproval will be given within 20 business days, provided that you supply all of the information requested. All requests are processed on a first come, first served basis and will be completed as rapidly as possible.
7. A \$400 fee will expedite the process within 10 business days.
8. Projects **NOT** staked out prior to a site visit from the Environmental Health office will be charged the re-inspection fee of \$400.

FREQUENTLY ASKED QUESTIONS

YES, you will need a septic tank permit IN HAND to get a building permit.

NO, a permit cannot be issued at time of application; a site visit is required on all lots.